



IPCAA Executive Group Job Description

Job title: Past President

Responsible to: President/IPCAA Council

Primary role:

To support the President and Council, as considered appropriate.

Specific tasks:

1. To be available to the President and Council, with appropriate notice, for advice and counsel on strategic and tactical issues.
2. To support the President, on request, in issues relating to strategic leadership of the Association.
3. To assist, if deemed necessary by Council, with managing relationships with relevant and important external and internal stakeholders, and promotion of the IPCAA image to third parties
4. To support the Vice President in the event of the serving President's long term incapacity or unavailability